

Forest Management System – Summary Audit Report			
<b>Client name:</b>	Pentarch Forestry Pty Ltd	<b>Certificate #</b>	AFS 605327
<b>Client address</b>	99 Coventry St South Bank 3006	<b>Website:</b>	pentarch.com.au
<b>Audit type:</b>	Surveillance assessment	<b>Audit dates:</b>	21-23 April 2020
<b>Standard:</b>	AS4708:2013	<b>Auditor:</b>	Ross Garsden
This document provides a summary of the findings contained in a report to this client with respect to the implementation of the client's management system as determined during an audit conducted by BSI.			

**Scope of certification:**

Management of plantations and native forests within New South Wales, Victoria and Tasmania and the marketing of forest products.

**Executive summary:**

This report presents the findings of a routine surveillance assessment of Pentarch Forestry with respect to compliance with AS4708:2013. In response to the current COVID-19 situation and associated travel restrictions, the audit was conducted remotely and included an assessment of activities at Eden, and forest management activities in southern NSW and East Gippsland.

*Strengths of the business and its management system identified in this assessment*

- Corporate responsiveness to fire at Eden
- Development of Values – Proficiency, Adaptability, Collaboration and Fairness
- Responsiveness to COVID-19 – development of new policies
- Processes for internal communication and engagement
- The further development of the Internal Audit planning framework (Office 365 App)
- Ease of access to information and records e.g. ARC GIS, Lucidity

*Significant improvements noted in this assessment*

- Revised approach to internal audit – spreading the functions over a five-year program with audit frequency determined by associated risks.
- Timeliness and responsiveness to complaints – e.g. Combienbar Road call-up procedure

*Opportunities for improvement arising from this assessment were identified in relation to:*

- Internal audit, Management review and the relationship between core values and corporate objectives and targets
- Use of Lucidity for managing issues and opportunities for improvement
- System documentation and procedures
- Operational plans - details of mapped features and references to emergency procedures
- Details in contractor performance assessments
- Maintenance of records

*Non-conformances identified in this assessment*

A minor non-conformance was noted in relation to operational control during aerial spraying (herbicide) activities.

The audit was conducted using a range of information and communication technology (ICT) platforms, enabling immediate access to staff and system documents and records.

Pentarch Forestry was able to provide all required documentation and records and make them available for the audit in real time, and where necessary, provide additional information by email.

The audit has verified that Pentarch Forestry continues to operate a Forest management system in compliance with the requirements of AS 4708:2013 and a recommendation for continued certification is made.

The assessor would like to thank all staff for their constructive engagement and participation throughout this assessment.

**Defined forest area statement**

Pentarch's defined forest area consists of four forest management units: namely, mainland Eucalypt plantations, mainland native forests, Tasmanian eucalypt plantations (N1 and N2).

<b>Defined forest area (in hectares): as at 30 June 2018</b>	<b>8,178 hectares</b>
<b>Advised to AFS Limited on:</b>	<b>8 July 2018</b>
<b>Certificate expires on:</b>	<b>31 May 2021</b>

**Report prepared by:**

Ross Garsden	Technical Specialist - Forestry
<i>Name of person who prepared this report</i>	<i>Position</i>

END OF REPORT